

Department of Veterans Affairs  
Federal Supply Service  
Authorized Federal Supply Schedule Price List  
**Effective Date: February 15, 2016**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The Internet address for GSA Advantage!™ is: [www.GSAAdvantage.gov](http://www.GSAAdvantage.gov)*

**Federal Supply Schedule (FSS) 621 I  
Professional & Allied Healthcare Staffing Services**

Product Service Code Q  
**Contract #: V797D-50543**

*For more information on ordering from Federal Supply Schedules click on the FSS Schedules at <http://www.fss.gsa.gov>*

Contract Period: 02/15/2016 through 02/14/2021

***The Ravens Group, Inc.***

*Company Address: 4640 Forbes Boulevard, Suite 300, Lanham, MD 20706*

*Company Website: [www.theravensgroup.com](http://www.theravensgroup.com)*

**Primary Contact:** Joe N. Ballard, President/CEO  
**Alternative Contact:** Frankee Trombley, Director, MCC

**Phone#** (301) 577-8585

**Fax#** (301) 577-9097

Business Size: Small, Service-Disabled Veteran-Owned  
Data Universal Number System (DUNS) Number: 013778225  
Central Contractor Registration (CCR) Cage Code: 1YKK9

## Customer Information:

1. **Table of awarded special item number(s):**

<b>SIN 621-</b>	<b>Description</b>
025	Registered Nurse - Specialty
032	EMT / Paramedic (Certified)
032	Ambulance Driver
033	Dental – Dental Assistant
039	Medical Biller
039	Medical Records Clerk
045	Genetic Counselor
046	Laboratory– Clinical Laboratory Scientist/Medical Technologist
046	Laboratory – Clinical Research Coordinator I
046	Laboratory – Research Associate II
046	Laboratory – Clinical Laboratory Technician
048	Dietitian - Technician
049	Surgical Technologist
054	Nurse Practitioner
056	General Clinical Technologists / Technicians

2. **Maximum order:** \$1,000,000.00 per order.
3. **Minimum order:** One Month; 13 Weeks for travel assignments  
Per Diem: 4-8 hours minimum for emergency staffing needs only
4. **Geographic Coverage (service area):** 48 contiguous States and Washington, D.C.
5. **Prompt Payment Terms:** Net 30 Days
6. **Government Commercial Credit Card:** Accepted up to and equal to the Micro-purchase threshold of \$3,500 (subject to change).
7. **Ordering address:** 4640 Forbes Boulevard, Suite 300, Lanham, MD 20706
8. **Payment address:** 4640 Forbes Boulevard, Suite 300, Lanham, MD 20706
9. Prices shown herein are “net” ceiling prices-not to exceed rates. The net ceiling rates include malpractice insurance for non-personal services task-orders and *exclude travel and lodging*. Personal Services task-orders will also be accepted. See page 3 for FSS ceiling rates.
10. **Economic Price Adjustment:** Escalation EPA of 2% annually beginning in the 3<sup>rd</sup> year of the contract performance and automatically with firm’s notification. Request for Modification for the purpose of the Authorized FSS Price List.
11. **Annual Rebate:** 2% Rebate for all sales of \$1,000,000.00 per year beginning on the 2<sup>nd</sup> year of the contract.
12. **Commercial Pricelist:** N/A
13. **Minimum Qualifications of Professionals:** See pages 4 through 6
14. **Medical Liability Insurance Limits:** \$1 million per occurrence; \$3 million aggregate.
15. **Background Investigations:** Standard background investigations include County Criminal History, Federal Criminal History, and Driving History (if the scope of work requires driving).
16. For services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in the Federal Acquisition Regulation (FAR) 8.405-3.

## ***FEDERAL SUPPLY SCHEDULE CEILING RATES***

<b>SIN</b>	<b>Position Description</b>	<b>FSS CEILING HOURLY RATE</b>
621-025	Registered Nurse - Specialty	\$70.83
621-032	EMT / Paramedic (Certified)	\$49.03
621-032	Ambulance Driver	\$38.66
621-033	Dental - Dental Assistant	\$27.58
621-039	Medical Biller	\$24.40
621-039	Medical Records Clerk	\$34.57
621-045	Genetic Counselor	\$70.57
621-046	Laboratory - Clinical Laboratory Scientist / Medical	\$47.17
621-046	Laboratory - Clinical Research Coordinator I	\$48.14
621-046	Laboratory - Research Associate II	\$70.48
621-046	Laboratory - Clinical Laboratory Technician	\$47.17
621-048	Dietitian - Technician	\$48.65
621-049	Surgical Technologist	\$44.72
621-054	Nurse Practitioner	\$77.88
621-056	General Clinical Technologists / Technicians	\$37.95

*Note: Rates shown are ceiling rates, including malpractice insurance. The rates shown exclude lodging and transportation charges.*

**Shift Differentials:** None

**Work Week:** Sunday – Saturday

**Overtime Rate(s):** 1.4x the hourly rate for all hours over 40 hours in a week; For those States with Labor laws requiring Double-time for all hours over 12 hours in a day, 1.8x the hourly rate will be charged for all hours over the 12th hour in a day.

**Holiday Rate(s):** 10 Federal Holidays; 1.4x the normal hourly rate for all Federal Holidays worked.

**On-Call Rate(s):** On-Call: \$4.00 per hour charged. Provider is to carry a beeper/cell phone and remain within 30 minutes/miles radius of the facility. Phone consultation is included.

**Call Back:** When provider is called back to work, the normal hourly rate will be charged unless OT is being incurred (already worked 40 hours, not inclusive of On-Call time). If OT is being incurred, the OT rate will be charged for all hours worked over 40 hours (refer to overtime terms).

## **Minimum Qualifications of Professionals**

### **621-025 Registered Nurse II, Specialty**

Three (3) year of nursing experience with BLS certification. Experience in providing comprehensive nursing care to patients in highly focused specialty areas (oncology, surgery, etc.) Strong observation and clinical skills. Graduate from an accredited school of nursing. Licensed as a nurse in the appropriate state.

### **621-032 EMT / Paramedic (Certified)**

Two (2) years experience as a Paramedic. Demonstrate knowledge of standard concepts, practices and standard procedures in the tasks assigned for Paramedics with a CPR certification. Associate's degree in emergency medical/Paramedic program. NREMT certification.

### **621-032 Ambulance Driver**

Demonstrate knowledge of standard concepts, practices and standard procedures in the tasks assigned for Ambulance Drivers and patient care in transport. High school diploma or equivalent. Must have a valid driver's license.

### **621-033 Dental - Dental Assistant**

Familiar with office setting in assisting the dentist for receiving and preparing patients for treatments. Assists with oral surgery and other procedures under the direct supervision of a dentist. Prepares and arranges needed tools and instruments for scheduled procedures. Hands necessary tools and equipment to the dentist and provides assistance during treatment. May record findings, change barriers, or sterilize equipment. Graduate from an accredited dental assisting program, or one (1) year experience in lieu of education. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a dentist.

### **621-039 Medical Biller**

One (1) year of experience in medical billing. CMRS exam through the American Medical Billing Association may be substituted for experience. Must possess strong logistical skills, along with industry standard computer software literacy and a firm understanding of medical legality. High school diploma or equivalent.

### **621-039 Medical Records Clerk**

One (1) year of medical records experience. Experience in patient clinical record keeping. Must be detailed oriented in compiling data. High School Diploma or equivalent.

### **621-045 Genetic Counselor**

At least (2) years of experience in Genetics Counseling or a related field. Must demonstrate knowledge of Genetic Counseling theories, principles, concepts and methods. Able to recognize and address social and psychological needs of patients and family members. Master's degree in Genetics Counseling. Board certified or board eligible for certification by the American Board of Genetic Counseling, or a BA/BS degree plus two (2) years of specialized experience.

621-046        Laboratory – Clinical Laboratory Scientist / Medical Technologist  
One (1) year of experience within a medical laboratory/clinical laboratory setting. Associate's degree or higher in medical technology, or four years experience as a medical laboratory technician in lieu of education. Licensure as required by the appropriate state.

621-046        Laboratory - Clinical Research Coordinator I  
Experience in clinical research setting with data collection, protocols and clinical trials. Responsible for managing reports, scheduling, data entry, and general support functions. May assist with candidate screening and recruiting. Strong organizational and communication skills required. 0 – 2 years of experience within the Clinical research field. Associate's degree or equivalent experience.

621-046        Laboratory - Research Associate II  
Two (2) years of experience within the Clinical research setting. Experience in clinical research setting with protocols and clinical trials. Strong observation and organizational skills and knowledge of US regulatory requirements and research ethics. Bachelor's degree or equivalent experience in related field.

621-046        Laboratory – Clinical Laboratory Technician  
Two (2) years of experience within a clinical laboratory setting. Demonstrate experience in performing biological research as well as knowledge in managing and disposing of hazardous waste. Associate's degree or higher in Biology, Life Sciences or a related discipline.

621-048        Dietitian - Technician  
Identifies patients with nutritional risk using scoring guidelines and initiates referrals for dietetic assessment. Institutes basic nutrition plans including individualized menu plans and monitors intake and acceptance of meals, snacks, and supplements. Calculates calorie count results. May require an associate's degree and ADA/CDA registration with 0-2 years of experience. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks.

621-049        Surgical Technologist  
Prepares and maintains medical equipment for surgical procedures. Follows hospital regulations and industry procedures to tend to patient during pre-operation procedures. Performs pre-operation preparations to the patient's skin, body and medical equipment. May be required to transport patient to and from the operating room. High school diploma or equivalent. Must be certified to perform CPR with 0-2 years of clinical experience in a related field. Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks.

621-054        Nurse Practitioner  
Two (2) years of experience in a clinical setting.  
Experience with physical and laboratory assessments.  
Master's degree in nursing. Licensed as a nurse practitioner and ANCC certified.

621-056 General Clinical Technologists/Technicians

Two (2) years of medical lab experience. Experience in clinical laboratory setting with protocols and clinical trials. Performs routine tests and lab procedures. Prepares tissue samples and chemical reagents. Collects patient specimens for microscope examination. Maintains lab records and results. Maintains and operates lab equipment. High school diploma or equivalent. Certification as required by state.